**CURRICULUM VITAE**

**JAMES MAKOMELE**

**E-MAIL: macmelejames@gmail.com**

**FULL NAME: JAMES MAKOMELE**

**ID NUMBER: 39361285**

**DATE OF BIRTH :3/9/2000**

**NATIONALITY: KENYAN**

**MARITAL STATUS: SINGLE**

**LANGUAGES : KISWAHILI, ENGLISH**

**CONTACT: 0724315288**

**RELIGION : CHRISTIAN**

**PERSONAL ASSESSMENT**

I am a hardworking, cooperative, self-directed, Ambitious and dedicated individual who can work in any kind of an environment. Am committed towards achieving both individual and the organizational goals.

**CAREER OBJECTIVE**

* To work in dynamic business and technological environment that provides opportunities for career development and enables me to use my knowledge to help an organization achieve its key goals and objectives and goals.
* To be skillful in planning, organizing and coordinating various activities so that they work together to achieve maximum benefits from the available resources.
* To be efficient and up to date with current technological advancement in relation to social, economic, communication and infrastructure development.
* To become a competent individual and consultant and use all possible skills for organization growth

**JOB OBJECTIVES**

Hardworking and determined with proven leadership and organizational skills and minute attention to detail. Aim at transforming corporate world for betterment of the society in accordance with contemporary qualification in the field. To utilize my skills knowledge and experience to provide quality services in the era of globalization*.*

**PROFESSIONAL AND ACADEMIC QUALIFICATION**

**2021 TO 2024:** Dedan Kimathi University of Technology

Bachelor of Science in Business information technology

**JAN 2020-APRIL2021**: LORETO SECONDARY SCHOOL

KCSE CERTIFICATE AWARDED

**2013-2015** AYANY PRIMARY SCHOOL

KCPE CERTIFICATE AWARDED

**KEY SKILLS AND COMPETENCIES**

* Excellent negotiation, communication, interpersonal skills and a team player.
* Leadership
* programming
* Strong analytical, planning and organizational skills with a very proactive approach to achieving results.
* Honest, transparent and high level of integrity.
* Strong proficiency in the handling of money effectively.
* Flexibility and responsiveness in handling and determining complaints and ability to identify with precision the critical factors of a problem in an impartial and objective way.
* Ability to maintain professional status and keep abreast of evolving trends through continuing professional development.
* Ability to maintain confidentiality of privileged information and to ensure absolute discretion and sensitivity to confidential matters which is key to my profession.
* Ability to work under pressure and manage time effectively.
* Ability to establish and maintain good working relationships with people from diverse backgrounds.

**DUTIES AND RESPONSIBILITIES**

* Deliver one’s own skills.
* Provide a holistic environment for the people in the work place to integrate.
* Provide motivational advice to staffs and stakeholders to enhance their progress in their arena in their workplace.
* Provide emotional and psychological support to staff and all stakeholders and create harmonious environment.

**HOBBIES**

* Reading books
* Music
* Charity works
* Team building

**Awards**

Certificate Red cross (participation)

Certificate Digital literacy skills(Nairobits)

Certificate Introduction to machine learning(cisco)

Certificate Introduction to machine learning(Coursera)

Certificate Advanced learning algorithms

Certificate Student leader (Nairobits )

**REFEREES**

**Reference**

Fr. Joseph ithari

Principal

Loreto high school

0748898894

Reverent peter ngaira

Pastor Langata

0723368828

**KISWAHILI:**

**WASIFU WA KAZI**

**JAMES MAKOMELE**

**BARUA PEPE:** [macmelejames@gmail.com](mailto:macmelejames@gmail.com)

**JINA KAMILI:** JAMES MAKOMELE

**NAMBA YA KITAMBULISHO:** 39361285

**TAREHE YA KUZALIWA:** 3/9/2000

**URAIA:** KENYA

**HALI YA NDOA:** SINGO

**LUGHA:** KISWAHILI, KIINGEREZA

**MAWASILIANO:** 0724315288 **DINI:** MKRISTO

**TAATHMINI YA BINAFSI**

Mimi ni mtu anayejituma, kushirikiana, kujiendesha mwenyewe, na kujitolea ambaye anaweza kufanya kazi katika mazingira yoyote. Nimejitolea kufikia malengo ya kibinafsi na ya shirika.

**LENGO LA KAZI**

• Kufanya kazi katika mazingira ya biashara na teknolojia ambayo hutoa fursa za maendeleo ya kazi na kuniruhusu kutumia maarifa yangu kusaidia shirika kufikia malengo na malengo yake muhimu. • Kuwa na ujuzi wa kupanga, kuandaa na kuratibu shughuli mbalimbali ili ziweze kufanya kazi pamoja kufikia manufaa makubwa kutoka kwa rasilimali zilizopo. • Kuwa na ufanisi na kuwa na ujuzi wa maendeleo ya kiteknolojia ya kisasa kuhusiana na maendeleo ya kijamii, kiuchumi, mawasiliano na miundombinu. • Kuwa mtaalam na mshauri hodari na kutumia ujuzi wote iwezekanavyo kwa ukuaji wa shirika.

**MALENGO YA KAZI**

Ninajituma na kuamua na kuwa na uongozi uliothibitishwa na ujuzi wa shirika na umakini kwa undani. Nalenga kubadilisha ulimwengu wa ushirika kwa ustawi wa jamii kulingana na sifa za kisasa katika uwanja huo. Kutumia ujuzi, maarifa na uzoefu wangu kutoa huduma bora katika enzi ya utandawazi.

**SIFA ZA KITAALUMA NA KIELIMU**

2021 HADI 2024: Chuo Kikuu cha Teknolojia cha Dedan Kimathi Shahada ya Sayansi katika Teknolojia ya Habari ya Biashara

JAN 2020-HADI APRILI 2021: Shule ya Sekondari ya Loreto Shahada ya KCSE

2013-2015: Shule ya Msingi ya Ayany Shahada ya KCPE

**UJUZI NA UWEZO MUHIMU**

♣ Ujuzi bora wa mazungumzo, mawasiliano, ujuzi wa kuingiliana na mchezaji wa timu.

♣ Uongozi

♣ Uprogramu

♣ Ujuzi bora wa uchambuzi, upangaji na shirika na njia ya kujituma ya kufikia matokeo.

♣ Uaminifu, uwazi na kiwango cha juu cha uadilifu

. ♣ Uwezo mkubwa wa kushughulikia pesa kwa ufanisi.

♣ Uwezo na uwajibikaji katika kushughulikia na kubaini malalamiko na uwezo wa kutambua kwa usahihi sababu muhimu za tatizo kwa njia ya haki na ya lengo.

♣ Uwezo wa kudumisha hali ya kitaaluma na kufuatilia mwenendo unaoendelea kupitia maendeleo endelevu ya kitaaluma.

♣ Uwezo wa kudumisha usiri wa taarifa muhimu na kuhakikisha busara kamili na unyeti kwa masuala ya siri ambayo ni muhimu kwa taaluma yangu.

♣ Uwezo wa kufanya kazi chini ya shinikizo na kusimamia muda kwa ufanisi.

♣ Uwezo wa kuanzisha na kudumisha uhusiano mzuri wa kikazi na watu kutoka asili mbalimbali.

**MAJUKUMU NA WAJIBU**

• Kutoa ujuzi wako mwenyewe.

• Kutoa mazingira ya kiufanisi kwa watu katika eneo la kazi kuingiliana.

• Kutoa ushauri wa motisha kwa wafanyakazi na wadau ili kuongeza maendeleo yao katika eneo lao la kazi.

• Kutoa msaada wa kihisia na kisaikolojia kwa wafanyakazi na wadau wote na kuunda mazingira ya ushirikiano.

**SHUGHULI ZA KUPENDEZEA**

• Kusoma vitabu

• Muziki

• Kazi za hisani

• Ujenzi wa timu

**TUZO**

Cheti: Msalaba Mwekundu (ushiriki)

Cheti: Ujuzi wa kidigitali (Nairobits)

Cheti: Utangulizi wa kujifunza kwa mashine (Cisco)

Cheti: Utangulizi wa kujifunza kwa mashine (Coursera)

Cheti: Algorithimu za kujifunza ya juu Cheti: Kiongozi wa wanafunzi (Nairobits)

**REJEA**

Fr. Joseph Ithari

Mkuu wa Shule Loreto High School

0748898894

Reverent Peter Ngaira

Mchungaji Lang'ata

0723368828

**CURRICULUM VITAE**

**JAMES MAKOMELE**

**IMELI:** [macmelejames@gmail.com](mailto:macmelejames@gmail.com)

**EZINA LIA MUNDU:** JAMES MAKOMELE

**INAMBA YA CHIDHAMBO:** 39361285

**LISIKHINO LIA KWISUBWA:** 3/9/2000

**OFWAFA:** MUKENYA

**KHUUKHILA KHUFA:** KHALI

**LILIMI:** KISWAHILI, INGERESA

**MABISWIYO:** 0724315288

**EDINI:** OMUKRISTU

**KHUHUHOMBERA KWA OMUNDU**

Ndi omukhasi, omwikhulire, omusheshe, namundu arie ne khumanyisia khwikhala khumirira obuli bwosi mu bandu.

**LISOKO LIA KHUHUHELELA**

* Okhukola nende shirika lia biashara nende teknoloji lirie khukhola nende khuyisa khulomaloma nende ebisokoni ebiloma bi shirika.
* Okhukholakho nende lisoko lia khwirula, okhufwala nende okhusalako khukhunyala khwosi mu khuyisa shikarisho shi shirika khwakhupira ebiwanga ebihulire.
* Okhukhwikalakho nende lisoko lia okhukhanya nende khusuma nende teknoloji khwilomaloma nende khuyisa emilimo khwosi mu lisoko lia ekhusima khuloma.
* Okhukhwikalakho nende makhono khwokhukhonya nende khuyisa amakhono mu lisoko lia ekhumanyisia nende khuyisa shirika lirie khulomaloma nende khuhindura mu lisoko.

**OBULANJE NENDE LISOKO LIA KHUMICHIRANO**

2021 KHU 2024: Shirika lia Technology lia Dedan Kimathi  
Shahada lia Sayansi lia Technology lia Bisinesi

JAN 2020-APRILI 2021: Shikolo sha Sekondari sha Loreto Shahada lia

KCSE 2013-2015: Shikolo sha Shing'ana sha Ayany Shahada lia KCPE

**MAKHONO NENDE UKHUSALAKHO KWA OMUNDU**

* Ukhufwala khwokhulomaloma, okhukhanya, okhukhusumia nende okhukhola khwisokoni khwosi.
* Obukulukusu
* Okhuprograma
* Ukhufwala khwokhuringa, okhusalako khwosi nende okhuratiria khunyala khwakhupira orwika.
* Ukhusania, okhwikula nende ebilomo lia wima.
* Ukhufwala khwokhukhonya mali khwikalakho nende orwika.
* Ukhufwala khwokhufwala khwoswo nende okhusalako khwisokoni nende orwika.
* Ukhufwala khwokhukhonya nende okhusalako nende obule mumaka ya shirika khwikhuluma nende omwima.
* Ukhufwala khwokhukhonya khwisokoni nende khwikalakho nende orwika khwoswo.
* Ukhufwala khwokhukhonya khwikalakho nende obule khwisokoni khwosi.

**SHIRIKA NENDE OBULE**

* Okhukhanya khumanyisia kwa amalomba.
* Okhukhonya mumaka ya shirika.
* Ukhufwala khwokhukhanyisa nende okhusalako khwisokoni khwosi.
* Ukhufwala khwokhukhonya khwisokoni nende orwika.

**OBULE NENDE OBUTALILI**

Shakhiti: Omusalaba Mwekundu (Participation)

Shakhiti: Okhufwala khunyala kwa digitali (Nairobits)

Shakhiti: Okhukhonya khwokhufunda kwa machine (Cisco)

Shakhiti: Okhukhonya khwokhufunda kwa machine (Coursera)

Shakhiti: Amakhalikhalikho kha Algorithms (Cisco)

Shakhiti: Omusime lila Shikholera (Nairobits)

**ABAKHULI**

Fr. Joseph Ithari

Omulayi wa shikolo Shikolo sha sekondari sha Loreto

0748898894

Rev. Peter Ngaira

Omusacha Lang'ata

0723368828